



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 6a**  
TAC Meeting  
January 4, 2018

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DATE: December 28, 2017  
TO: Technical Advisory Committee (TAC)  
FROM: Debbie Egger, Fiscal Administrative Officer  
SUBJECT: **Draft FY 2018-19 Overall Work Program (OWP) & Budget**

### **STAFF REPORT**

#### **Contents:**

- Staff's Recommended Action
- Staff Summary
- Draft FY 2018-19 OWP & Budget

#### **Staff's Recommended Action:**

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:  
"The TAC recommends that the HCAOG Board approve the Draft FY 2018-19 OWP & Budget."

#### **Staff Summary:**

Annually, each Regional Transportation Planning Agency in the state is required to develop and submit an Overall Work Program (OWP). The OWP & Budget outlines regional transportation planning activities to be accomplished between July 1 and June 30 of the State fiscal year with a focus on its transportation goals and objectives. The OWP is intended to provide a comprehensive overview of transportation planning, and should include regionally significant activities.

The Draft FY 2018-19 OWP has been prepared in compliance with Caltrans' most recent handbook for Regional Transportation Planning as necessary in order to receive federal and state transportation planning funds and has a total budget of \$1,206,000.

The OWP is the primary management tool for HCAOG and contains a description of the activities to be undertaken in the coming fiscal year along with detailed budget information. A draft OWP is due to Caltrans by March 1 for review and comment before it is formally approved by the Board.

An OWP is a working document that is amended during the year to reflect changes in legislation, policies, priorities, funding, or staffing. Regional transportation planning activities that are carried out by other agencies are listed in the Information Element of the OWP.

Staff issued a request for projects to HCAOG committees in September. The City of Blue Lake was the only agency to request funding. A total of \$17,500 has been included in work element 6 for Blue Lake to conduct preliminary planning studies (traffic conditions, parcel ownership review, and a road safety audit) on Hatchery Road.

Work element 16: Global Climate Change - Sea Level Rise is new to HCAOG's OWP. It is anticipated that the tasks in the work element will expand as expertise and studies continue in the region. Any task recommendations for this work element are especially encouraged.

TAC comments will be forwarded to the HCAOG Board for their consideration of approval.