



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 8d
TAC Meeting
December 7, 2017

DATE: November 29, 2017
TO: Technical Advisory Committee (TAC)
FROM: Debra Dees, Associate Planner
SUBJECT: **FY 2016-17 HCAOG Annual Report**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- FY 2016-17 HCAOG Annual Report (Draft)

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:
"I move that the TAC recommend the HCAOG Board receive, circulate and file HCAOG's 2016-17 Annual Report ."

Staff Summary:

HCAOG's FY 2014-16 Triennial Performance Audit included Recommendation #3 as follows:

Triennial Audit Recommendation #3:

Highlight HCAOG accomplishments in publications such as the OWP and an annual report.

HCAOG's achievements in transportation benefit the Humboldt region. These achievements should be made more visible through release of public information that highlights facts about projects and efforts made by all involved agencies. As part of the transparency embraced and practiced by HCAOG, the agency should encapsulate the activities and value that it brings to

the community and highlight agency accomplishments, funding, and challenges. Suggestions include adding a list of accomplishments to the introduction section of the Overall Work Program, and producing a stand-alone HCAOG annual report. Information would show activities, progress, and the impact HCAOG has had in carrying out OWP work elements in the prior year. Elements to highlight include the level of funding procured, new projects implemented, and measurable results of OWP work elements. The information also ties progress made between previous and current OWPs. An annual report identifies the projects and outcomes for the community as well as educates the public and stakeholders on HCAOG's role in transportation. Many RTPAs develop annual reports that serve such a purpose to highlight the accomplishments and challenges for the year, and what to look forward to in the next year.

A brief summary of 2016-17 OWP projects has been included in HCAOG's FY 2017-18 OWP, located in the *Purpose of the Overall Work Program* section.

The attached stand-alone HCAOG Annual Report has been prepared in response to the Triennial Performance Audit recommendation. The FY 2016-17 Annual Report provides summary information on HCAOG multi-modal transportation activities and accomplishments, and joint efforts between HCAOG and stakeholders. Summaries include: Advanced Transportation Program efforts, Regional Transportation Plan, grant funded transit projects, trail projects, transit information.

The report is provided for TAC review and comment. Staff welcomes TAC suggestions and additions to the report.