



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

BOARD OF DIRECTORS
MEETING RECORD

Regular Meeting
November 16, 2017, 4:00 p.m.
Eureka City Hall, Council Chambers
531 K Street, Eureka CA 95501

Present:

Mayor Frank Jäger (Vice-Chair)	City of Eureka
Mayor Susan Ornelas	City of Arcata
Mayor Don Hindley	City of Ferndale
Councilmember Bobbi Ricca (Alternate)	City of Blue Lake
Councilmember Doug Strehl	City of Fortuna
Councilmember Gordon Johnson	City of Rio Dell
Councilmember Jack West	City of Trinidad

Policy Advisory Committee Members:

Jesse Robertson (Alternate)	Caltrans District 1
Paul Pitino (Alternate)	Humboldt Transit Authority

Staff:

Marcella Clem	Executive Director
Oona Smith	Senior Planner
Debbie Egger	Fiscal Administrative Officer
Christie Smith	Executive Assistant

Absent:

Supervisor Ryan Sundberg, Chair	County of Humboldt
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1. Call to Order

Vice-Chair Jäger called the meeting to order at 4 p.m.

2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)

The PAC convenes to include representation from Caltrans and the Humboldt Transit Authority Board for items specific to transportation.

3. Public Participation

There was no public participation for items not on the agenda.

4. Approval of the Meeting Record – October 19, 2017

Motion was made (Johnson/Ornelas) to approve the October 19, 2017, meeting record as presented.

Motion carried unanimously.

5. Consent Calendar

Motion was made (Hindley/Johnson) to approve the following consent items:

- a. Draft FY 2017-18 Overall Work Program (OWP) & Budget Amendment #2
- b. City of Fortuna and City of Trinidad revised FY 2016-17 Pavement Management Program (PMP) Final Report

Motion carried unanimously.

6. Items Removed from Consent Calendar

No items were removed from the consent calendar.

7. Action Items

a. Presentation and Review of Transit Development Plan (TDP) Update

Selena McKinney, Project Planner of LSC Transit Consultants, Inc., presented the final Transit Development Plan Update.

Public Comment: Doby Class, City of Arcata

Motion was made (Johnson/West) to recommend the HCAOG Board approve the 5-year TDP update: *Humboldt County Transit Development Plan 2017-2022*.

Motion carried unanimously.

b. Draft 2018 Regional Transportation Improvement Program (RTIP)

Marcella Clem provided an overview of the California Transportation Commission guidelines and the Technical Advisory Committee's recommended programming and priorities. Jeff Pimental of Caltrans also provided a report on the 101 Corridor Improvement Project.

Public Comment:

Russ Wenham, Omni-Means Engineering

Tom Mattson, County of Humboldt

Merritt Perry, City of Fortuna

Doby Class, City of Arcata

Motion was made (Ornelas/Johnson) to recommend the HCAOG Board (a) adopt Resolution 17-20 adopting the 2018 Regional Transportation Improvement Program for submittal to the California Transportation Commission. (b) Direct staff to delete projects that do not have an approved Project Study Report (PSR) or PSR equivalent and documentation of committed funds submitted to HCAOG by December 15, 2017, in adherence with the CTC guidelines. (c) Direct staff to hold programming RTIP funds for the Eureka-Arcata Corridor Mitigation project dependent on an agreement with Caltrans to develop a Memorandum of Understanding (MOU). The MOU will confirm agreements between HCAOG and Caltrans on all proposed mitigation ratios and a fair share allocation of unused mitigation agreeage for future STIP projects and Humboldt Bay Trail.

Motion carried unanimously.

c. Consultant Selection for the Rohnerville Airport Connectivity Study

Public Comment:

Tom Mattson, County of Humboldt

Merritt Perry, City of Fortuna

Motion was made (Pitino/Strehl) to recommend the HCAOG Board authorize staff to enter into contract negotiations with SHN Consulting Engineers and Geologist, Inc., for the Rohnerville Airport Connectivity Study.

Motion carried unanimously.

d. Regional Transportation Plan 2017 Update–Draft Addendum to the Environmental Impact Report (EIR)

Motion was made (West/Johnson) to recommend the HCAOG Board adopt Resolution 17-17 certifying the Addendum to the Environmental Impact Report for the Humboldt Regional Transportation Plan 2017 Update.

Motion carried unanimously.

e. HCAOG Travel Policies & Guidelines

Motion was made (Johnson/Hindley) to recommend the HCAOG Board adopt Resolution 17-18 approving the HCAOG Travel Policies & Guidelines.

Motion carried unanimously.

8. Reconvening of the HCAOG Board

Motion was made (Johnson/West) to reconvene as the HCAOG Board and approve the PAC recommendations.

Motion carried unanimously.

a. Revised HCAOG Personnel Policies and Procedures

Debbie Egger provided a report of the suggested revisions to the HCAOG Personnel Policies and Procedures, which includes a revision to the observed 12 holidays, removing Columbus Day and adding Cesar Chavez Day as an observed holiday.

Motion was made (West/Ornelas) that the HCAOG Board adopt Resolution 17-19 amending the HCAOG Personnel Policies & Procedures.

Several Board members did not agree with the recommended revisions to the observed holidays. Because the vote was split, votes were cast by roll call.

Item was passed by the following vote:

Ayes: Johnson, Ricca, Ornelas, West

Noes: Hindley, Jäger, Strehl

9. HCAOG Staff and PAC Members Reports

Mayor Ornelas requested an update on the traffic patrols on the safety corridor. Marcella Clem reported that HCAOG is coordinating with the California Highway Patrol. A member of the CHP will attend a future HCAOG Board meeting to discuss the details further.

Marcella Clem announced that the grand opening for the Bay Trail North is scheduled for November 19, 2017.

10. Adjournment

The meeting adjourned at 5:41 p.m.

Respectfully submitted,
Christie Smith, Executive Assistant