DEPARTMENT OF TRANSPORTATION
DISTRICT 1, P.O. BOX 3700
PHONE (707) 445-6413
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Serious drought.
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April 3, 2017

Ms. Marcella Clem
Executive Director
Humboldt County Association of Governments
611 "I" Street, Suite B
Eureka, CA 95501

Dear Marcella:

Thank you for the opportunity to review and comment on the Humboldt County Association of Governments (HCAOG) Fiscal Year (FY) 2017-18 Draft Overall Work Program (OWP). We have reviewed your draft OWP and offer the following comments:

- Page 4, Introduction and HCAOG History: There appears to be conflicting information in the first and fourth paragraphs regarding designation of HCAOG as the Regional Transportation Planning Agency for Humboldt County.
    - Please clarify in the first paragraph that HCAOG was designated by the State of California (not the federal government).
    - Please also revise the wording for the beginning of sixth paragraph to state (for example), "Effective January 1, 1986, the California State Legislature authorized..."
    - Lastly, please include the Fixing America's Surface Transportation (FAST) Act in the seventh paragraph.

- Page 8, Federal Planning Factors: Please update to read, "The **ten** planning factors..."

- Work Element 5: Task 7 appears to be incomplete, "Renew five StreetSaver licenses for the regional _____."

- Work Element 12: Task 2 should be broken down further to list the activities leading up to the final HCAOG 2017 Regional Transportation Plan. For example, public outreach activities, the draft RTP and draft environmental document release date(s).

- Work Element 15: This transportation planning grant application is still pending award notification for the current grant cycle, fiscal year 2017-18. Please include a note to indicate *pending grant award* **if** HCAOG does not receive an award/non-award notice before the Board adopts the final OWP.

- Work Element 19: The funding source for this Sustainable Communities transportation planning grant is FTA Section 5304 (not SHA). Please revise the appropriate budget tables and ensure consistency with the OWP Agreement.

- The work element tasks that will result in final work products should identify any definitive completion dates that will be required from the responsible party, if other than June 30, 2018, including the following: Work Element 4, Tasks 5 and 6; Work Element 9, Task 4; Work Element 13, Task 3; Work Element 15, Task 5; Work Element 19, Tasks 3 and 4.

Feel free to contact me with questions or further assistance at <jesse.robertson@dot.ca.gov>.

Sincerely,

JESSE ROBERTSON
Transportation Planning
Caltrans District 1

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ASSOCIATION OF GOVERNMENTS
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