



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 5d
SCC Meeting
February 20, 2018

DATE: February 7, 2018
TO: Service Coordination Committee (SCC)
FROM: Marcella Clem, Executive Director
SUBJECT: **Election of Officers for the 2018 Calendar Year**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary

Staff's Recommended Action:

Discuss item and consider making the motion:

“I move that the SCC elect (Name) as Chair for the 2018 Calendar Year.”

And;

“I move that the SCC elect (Name) as Vice-Chair for the 2018 Calendar Year.”

Staff Summary:

Each year the SCC appoints a Chair and Vice Chair for the new calendar year. The SCC will elect a Chair and Vice-Chair for the 2018 calendar year. Jaison Chand has fulfilled his one-year term as Chair. Wendy Howard has fulfilled her one-year term as Vice-Chair.

Per SCC Bylaws, 6.02 - *Election and Term of Office* - The Officers of the SCC shall be elected for a one-year term and may be re-elected for a second one-year term. The Chair must have served six months on the SCC prior to the beginning of the term of office, which shall begin immediately upon election.

6.04 - Chair

The Chair shall preside at all meetings of the SCC and may sign all letters, reports, and other communications from the SCC. In addition, the Chair shall perform all duties incidental to the office and such other duties as may be prescribed by the SCC from time-to-time.

6.05 - Vice-Chair

It shall be the duty of the Vice-Chair to represent the Chair in assigned tasks and to substitute in the absence of the Chair. The Vice-Chair shall also perform such other duties as from time-to-time may be assigned by the Chair or the SCC.