



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

SERVICE COORDINATION COMMITTEE (SCC)
MEETING RECORD

Regular Meeting
Monday, April 17, 2017, 2:30 p.m.
HCAOG Conference Room

Present:

Jaison Chand, Chair
Wendy Howard, Vice-Chair
Charles Burdick
Doby Class
Kevin Carter
Dave Carstensen
Consuelo Espinosa

City Ambulance of Eureka
City of Eureka
Arcata & Mad River Transit System
City of Arcata
City of Fortuna Parks & Recreation
Caltrans District 1
Consolidated Transportation Services
Agency
Humboldt Transit Authority
KT/Net

Brenda Fregoso
Dusty Napier

Absent:

Joselyn Gilbaugh
Anita Huff
Krista Paddock
Cheryl Tucker

County of Humboldt
Blue Lake Rancheria
Humboldt State University, Parking/Transit
College of the Redwoods

Staff:

Marcella Clem
Oona Smith
Debra Dees
Christie Smith

Executive Director
Senior Planner
Associate Planner
Executive Assistant

1. Call to Order

Chair, Jaison Chand, called the meeting to order at 2:32 p.m.

2. Introductions

3. Approval of Meeting Record – February 21, 2017

Motion was made (Howard/Carstensen) to approve the meeting record of February 21, 2017 as submitted.

Motion carried.

Absentions: Carter

4. Public Participation

There was no public participation for items not on the agenda.

5. Action Items

These items are reserved for matters that require a specific action.

a. Review Draft of Transportation Development Act (TDA) Triennial Performance Audits

Derek Wong of Michael Baker International participated via conference call to answer questions.

b. FY 2017-18 State Transit Assistance (STA) Fund

Debbie Egger reported that requests were received from the City of Arcata, City of Eureka, and Humboldt Transit Authority. Debbie also noted that the Regional Fleet Inventory list distributed will need to be kept updated and brought to SCC meetings involving STA discussion. The list did not include Fortuna and KT/Net, so both agencies will provide their fleet information. Debra Dees will contact the SCC for updates.

Motion was made (Pratt/Howard) that the SCC recommend the HCAOG Board approve the FY 2017-18 STA fund allocations for the City of Arcata, City of Eureka, and Humboldt Transit Authority.

Motion carried unanimously.

c. Review Administrative Drafts for Public Transportation and Emergency Transportation Elements for the Regional Transportation Plan (RTP) Update

The SCC reviewed and provided input on these elements. Kevin Carter noted that Fortuna Senior Bus was recently renamed to Fortuna Transit. Staff will make this revision to the RTP.

Motion was made (Napier/Pratt) that the SCC recommend the HCAOG Board approve the draft Public Transportation and Emergency Transportation Elements of the RTP Update to be released for public review and comment.

Motion carried unanimously.

6. Information Items and Member Communication

a. Monthly Statistical Reports

Monthly statistical reports were provided by:

- Fortuna Senior Bus
- Blue Lake Rancheria Transit System (BLRTS)

b. Federal Transit Administration (FTA) 5339 Discretionary Bus Program for Call for Projects

Marcella Clem reported that the deadline to submit applications is May 10, 2017.

Marcella Clem reported that Caltrans is working on an updated ITS plan and distributed a brief survey for the SCC to complete and return to staff.

7. Adjournment

The meeting adjourned at 3:20 p.m.

Respectfully submitted,
Christie Smith, Executive Assistant