



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

Social Services Transportation Advisory Council (SSTAC)
MEETING RECORD

Regular Meeting
October 5, 2016, 1:30 p.m.
HCAOG Conference Room

Members Present:

Richard Johnson, Chair	Public Representative
Charlie Bean, Vice-Chair	Transit User
Jaison Chand	City Ambulance of Eureka (CAE)
Greg Pratt	Humboldt Transit Authority (HTA)
Consuelo Espinosa	Consolidated Transportation Services Agency
Erik Smiley	Council of the Blind
Jennifer Bravo	Headstart
Joanne Conzelmann	Humboldt Senior Resource Center (HSRC)
Sharon Batini	Public Representative

Staff:

Oona Smith	Senior Planner
Debra Dees	Associate Planner
Debbie Egger	Fiscal Administrative Officer
Christie Smith	Executive Assistant

Absent:

Cindy Calderon	Tri County Independent Living
Kevin Carter	Fortuna Transit System
Maggie Kraft	Area 1 Agency on Aging (A1AA)

1. Call to Order

Chair, Richard Johnson called the meeting to order at 1:32 p.m.

2. Introductions

3. Public Participation

There was no public participation for items not on the agenda.

4. Approval of Meeting Record – May 4, 2016, 2016

Motion was made (Batini/Bean) to approve the meeting record of May 4, 2016, as submitted.

Motion carried unanimously.

5. Action Items

a. 2017 Transit Development Plan (TDP) Update

The SSTAC discussed and provided feedback to the TDP Chapter 1, “Existing Conditions,” the Chapter 5, Policy Framework, and the Scope of Work. Oona Smith will

update and distribute a preliminary draft to the SSTAC at the next meeting before forwarding to the consultant.

b. HCAOG Transportation Development Act (TDA) Rules Amendment

The SSTAC reviewed and discussed the amendments to HCAOG's TDA Rules and the additional recommended amendments that include:

- on page 19, under the Certified Fiscal & Compliance Audits, HCAOG requires that all claimants receiving TDA monies through third party contracts agree to undergo Review Engagements by an auditing firm selected by HCAOG.
- on page 11, under STA Criteria changed the language: "STA requests submitted after the project solicitation deadline will only be considered if there are remaining STA funds after all other requests are funded."

Motion was made (Chand/Batini) to recommend the HCAOG Board adopt the HCAOG TDA Rules as amended.

Motion carried unanimously.

c. FY 2017-18 Unmet Transit Needs (UTN) Cycle

The SSTAC reviewed and provided feedback to the draft UTN Report.

d. Humboldt County Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) Implementation

The SSTAC discussed implementation steps for to the Coordinated Plan.

e. Sustainable Transportation Planning Grant Proposal

The SSTAC provided feedback on tasks, products, and outcomes to incorporate in the Sustainable Transportation Planning grant application.

6. Information Items and Member Communication

Debra Dees provided information on the 2017 Application Cycle for the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. The call for projects is scheduled for January 9, 2017. The deadline to submit applications is March 1, 2017.

7. Adjournment

The meeting adjourned at 3:12 p.m.

Respectfully submitted,
Christie Smith, Executive Assistant