



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 6b**  
TAC Meeting  
September 7, 2017

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DATE: August 28, 2017  
TO: Technical Advisory Committee (TAC)  
FROM: Debbie Egger, Fiscal Administrative Officer  
SUBJECT: **FY 2017-18 Overall Work Program & Budget Amendment #1**

### **STAFF REPORT**

#### **Contents:**

- Staff's Recommended Action
- Staff Summary
- Resolution 17-12
- Draft FY 2017-18 OWP & Budget

#### **Staff's Recommended Action:**

Motion to be approved by consent:

“The TAC recommends the HCAOG Board adopt Resolution 17-12 approving amendments to the FY 2017-18 OWP & Budget.”

#### **Staff Summary:**

The FY 2017-18 OWP & Budget was adopted on May 18, 2017. An amendment is needed in response to a recent grant announcement.

HCAOG staff was successful in applying for a State Rural Planning Assistance (RPA) transportation planning grant to fund a *Mobility-on-Demand Strategic Development Plan* (WE 15). The purpose of the Plan is to assess the state and local paratransit (demand and supply) and analyze the feasibility of introducing different technology innovations in our region. A total of \$119,844 in RPA Grant funds has been added to the OWP budget for this project.

In order to meet Caltrans' conditions an amended OWP & Budget is required showing the addition of the grant funds and work element have been approved by the Board and submitted to Caltrans prior to October 1.

A brief summary of the proposed revisions include; adding a total of \$13,746 of local funds to WE 15 in order to meet the local cash match requirement. These funds were taken from WE 11 *TDA Fund Management* and from WE 2 *Current Planning*. The majority was taken from WE 11 which had \$11,000 allocated for Review Engagements and the remaining \$2,746 was taken from WE 2. The funds taken out of WE 2 will be replaced during the second amendment to the OWP.

If the HCAOG Board finds there is a need to have the fiscal and compliance auditor perform Review Engagements again this fiscal year then an adjustment will be made during the second amendment as well.

Staff is recommending the TAC forward a recommendation to the HCAOG Board to approve the addition of \$119,844 to the FY 2017-18 OWP & Budget.