



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 6b
HCAOG Board Meeting
February 15, 2018

DATE: February 5, 2018
TO: HCAOG Policy Advisory Committee (PAC)
FROM: Debbie Egger, Fiscal Administrative Officer
SUBJECT: **Draft FY 2018-19 Overall Work Program (OWP) & Budget**

STAFF REPORT

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- Staff's Recommended Action
- Staff Summary
- Draft FY 2018-19 OWP & Budget

Staff's Recommended Action:

Motion to be approved by consent:
"The PAC recommends that the HCAOG Board approve the Draft FY 2018-19 OWP & Budget for submittal to Caltrans for their review and comments."

Staff Summary:

Annually, each Regional Transportation Planning Agency is required to develop and submit an Overall Work Program describing the comprehensive planning activities proposed to be accomplished between July 1 and June 30 of the State fiscal year with a focus on regionally significant transportation goals, deliverables, and objectives. The draft OWP, due to Caltrans by March 1 for their review and comments, has been developed in compliance with the *2017 Handbook for Regional Transportation Planning Agencies*.

In September staff issued a request for projects to be considered for the draft OWP. With the City of Blue Lake being the only agency to request funding, their request to conduct preliminary planning studies (traffic conditions, parcel ownership review, and a road safety audit) on Hatchery Road has been included as a task in the OWP's *WE 6: Project Delivery and Oversight*. Their total request is in the amount of \$17,500.

The OWP also includes an update to the Safe Routes to School (SR2S) Toolkit (WE 14). The Toolkit was first developed by a consultant in FY 2012-13 to establish a system identifying and prioritizing SR2S projects. An update to the Toolkit will benefit regional agencies applying for Active Transportation Planning grant funds.

The only new work element included in the FY 2018-19 OWP is *WE 16 Global Climate Change/Sea Level Rise*. It is anticipated that the tasks listed will expand as expertise and studies continue in the region.

The FY 2018-19 Budget (pages 35-38) includes funding for 5 full time employees necessary to implement the in-house projects projected. The budget also reflects a 3.0% cost of living increase derived from the Bureau of Labor Statistics Consumer Price Index, for a total yearly salary increase of \$12,256. The draft OWP has a total budget of \$1,072,000 programmed.

The OWP comes with TAC and SSTAC review and with Board approval the draft FY 2018-19 OWP will be submitted to Caltrans for review and comments.