



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 5e**  
HCAOG Board Meeting  
December 7, 2017

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DATE: December 11, 2017  
TO: HCAOG Policy Advisory Committee (PAC)  
FROM: Debbie Egger, Fiscal Administrative Officer  
SUBJECT: **Revised Transportation Development Act (TDA) Article 3, Pedestrian & Bicycle 2% Policies**

**STAFF REPORT**

**Contents:**

- Staff's Recommended Action
- Staff Summary
- Revised TDA Article 3 Pedestrian & Bicycle Policies

**Staff's Recommended Action:**

Motion to be approved by consent:  
"The PAC recommends that the HCAOG Board approve revisions to the TDA Article 3 Pedestrian & Bicycle Policies."

**Staff Summary:**

In February of 2017, the HCAOG Board updated HCAOG's TDA Article 3 Pedestrian & Bicycle Policies. Pursuant to the TDA Act Article 3, the money remaining in the fund after allocations to higher purposes, 2% shall be set-aside for pedestrian and bicycle allocations. These funds shall be made available to the county and cities for facilities provided for the exclusive use of pedestrians and bicycles, unless HCAOG finds that the money could be used to better advantage for public transportation or for local street and road purposes to develop a balanced transportation system.

Staff has recommended another update to include language, which supports the "use it or lose it" language as proposed in the *HCAOG Adopted TDA Policies and Guidelines*. Funds will be returned to the region if claimants do not meet the December 31 deadline by submitting the claim form with supporting documentation, or a valid extension request.

Staff is also forwarding a recommendation to the changes in Attachment I *Allocation Schedule*. The County Auditor Controller typically receives an allocation of funds from the State

Controller's Office during the last week of December each year. Changing the solicitation schedule will allow the final payment received at the end of the calendar year to be included in the funds available when the solicitation is disseminated in January rather than December.

The Technical Advisory Committee has reviewed these changes and has forwarded a recommendation for approval.