



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
611 I Street, Suite B  
Eureka, CA 95501  
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www.hcaog.net

Technical Advisory Committee (TAC)  
**MEETING RECORD**

Regular Meeting  
March 2, 2017, 2:30 p.m.  
HCAOG Conference Room

**Present:**

Merritt Perry, Chair	City of Fortuna
Jesse Willor, Vice-Chair	City of Eureka
Tom Mattson	Humboldt County
Netra Khatri	City of Arcata
Doby Class	Arcata & Mad River Transit System
Michael Foget	City of Blue Lake
Scott Elsmore	City of Eureka (Transit)
Steven Luu (Alternate)	City of Ferndale
Josh Wolf	City of Trinidad
Michael Flockhart (Alternate)	Bear River/Rohnerville Rancheria
Tomas Vargas (Alternate)	Blue Lake Rancheria
Brenda Fregoso (Alternate)	Humboldt Transit Authority
Sandi Tripp	Karuk Tribe of California
Leslie Sanders	Trinidad Rancheria
Jeff Hodge	Yurok Tribe
Jesse Robertson	Caltrans District 1

**Absent:**

David Caisse	City of Rio Dell
Mike Hostler	Hoopa Tribe
Vacant Seat	California Highway Patrol

**Staff:**

Marcella Clem	Executive Director
Oona Smith	Senior Planner
Debra Dees	Associate Planner
Christie Smith	Executive Assistant

**1. Call to Order**

Chair, Merritt Perry, called the meeting to order at 2:30 p.m.

**2. Introductions**

**3. Public Participation**

There was no public participation for items not on the agenda.

**4. Approval of Meeting Record – February 2, 2017**

Revision made to note Jeff Hodge of the Yurok Tribe attended the February 2 meeting.

**Motion was made** (Foget/Robertson) to approve the February 2, 2017, meeting record as amended.

**Motion carried.**

**Abstentions:** Mattson, Luu

**5. City of Arcata Foster Avenue Extension Project - Presentation**

Netra Khatri gave a presentation on the Foster Avenue Extension Project.

**6. Consent Calendar**

**Motion was made** (Mattson/Robertson) to approve the following consent items:

- a. FY 16-17 City of Arcata Local Transportation Fund Claim
- b. Review Draft Transit Surveys for Transit Development Plan Update

**Motion carried unanimously.**

**7. Items Removed from the Consent Calendar**

No items were removed from the Consent Calendar.

**8. Action Items**

**Motion was made** (Mattson/Foget) to begin the Action Items with Item 7b.

**Motion carried unanimously.**

**b. Transportation Development Act (TDA) Pedestrian & Bicycle 2% Allocation Request**

TAC members were not included in the distribution list of the initial call for projects and therefore, not all were aware of the request and the February 17, 2017 deadline. The TAC agreed to extend the deadline two weeks from today's meeting to provide the Cities of Blue Lake and Eureka the opportunity to submit their allocation requests. The TAC directed staff to include the TAC on future calls for projects and to post on the HCAOG website.

**Motion was made** (Mattson/Class) to extend the call for projects deadline to March 16, 2017, and bring all allocation requests back to the April meeting for review and consideration.

**Motion carried unanimously.**

**a. Draft FY 2017-18 Unmet Transit Needs (UTN) Report of Findings**

Debra Dees reported on the results from the UTN Report of Findings and the recommendation from the Service Coordination Committee and Social Services Transportation Advisory Council.

**Motion was made** (Class/Willor) to support the SSTAC's recommendation to the HCAOG Board that "there are no unmet transit needs that are reasonable to meet."

**Motion carried unanimously.**

**c. Review "Complete Streets" and "Commuter Trails" Administrative Drafts for the Regional Transportation Plan (RTP) Update**

Oona Smith reported on the Complete Streets and Commuter Trails sections. The TAC reviewed the list of projects and recommended Bay Trail South be added to the list. Oona Smith will follow up with Hank Seemann of County Public Works for the County's updated information.

**Motion was made** (Foget/Tripp) to approve release of the administrative drafts for public review.

**Motion carried unanimously.**

## **9. HCAOG Staff and TAC Member Reports**

### **a. Call Box Usage Report**

Debra Dees reported on the Call Box Usage Reports prepared from information provided by CASE Systems, Inc., and the California Highway Patrol. It was noted that calls were made from every box in the system and the list includes occasional CHP test calls. These reports will be presented to the HCAOG Board at their March meeting. Marcella Clem reported that she is working on an RFP to bring a consultant on board to review data and call box usage. The TAC recommended including cell phone service mapping in the RFP, which would be useful when considering call box locations.

Debra Dees requested members to provide schedule availability for an upcoming video conference with Margot Yapp of Nichols Consulting Engineering to discuss maintenance and rehabilitation strategies.

Marcella Clem reported on the SB1 and AB1 transportation bills.

Doby Class reported that the Public Works Officers Institute Conference hosted by the League of California Cities is scheduled for March 22, 2017 in San Diego. He will be participating on a panel session led by Tom Mattson on the Highway Safety Improvement Program and how agencies can improve their ability to compete for these funds. Merritt Perry encouraged agencies to apply for these funds.

Merritt Perry reported on the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) program funds the City of Fortuna received that assisted in purchasing a new bus for Fortuna Transit. Merritt Perry recommended that Humboldt Transit Authority make a presentation at a future TAC meeting to highlight transportation projects funded through allocated PTMISEA funds.

## **10. Adjournment**

The meeting adjourned at 4:20 p.m.

Respectfully submitted,  
Christie Smith, Executive Assistant