



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
611 I Street, Suite B  
Eureka, CA 95501  
(707) 444-8208  
www.hcaog.net

**Social Services Transportation Advisory Council (SSTAC)**  
**MEETING RECORD**

Regular Meeting  
October 4, 2023, 1:30 p.m.  
HCAOG Conference Room  
611 I Street, Suite B  
Eureka, CA 95501

**Members Present:**

Keenan Hilton (Chair)	Coalition for Responsible Transportation Priorities
Saskia Rymer-Burnett (Alternate)	Caltrans
Meghan Gallagher (Alternate)	Area 1 Agency on Aging
Richard Johnson	Public Representative
Juliannah Harris	Tri County Independent Living
Sherry Dunlap	Humboldt Transit Authority (CTSA)
Greg Pratt	Humboldt Transit Authority
Jaison Chand	City Ambulance
Vance Law	A&MRTS
Nicholas Vulich	Humboldt Senior Resource Center
Charlotte Merkel	County of Humboldt
Samuel Martinez	Yurok Tribe

**Staff:**

Beth Burks	Executive Director
Amy Eberwein	Administrative Services Officer
Stevie Luther	Associate Regional Planner

**Absent:**

Isa Pritting	Headstart
Catherine Sundquist	CAE Transport
Gavin Smiley	Humboldt Council of the Blind
Anita Huff	Blue Lake Rancheria Transit
Kathy Rexford	Fortuna Transit
Krista Paddock	Cal Poly Humboldt
Sharon Batini	Public Representative

**Call to Order**

Chair Keenan Hilton called the meeting to order at 1:30 p.m.

**1. Roll Call**

**2. Public Participation**

There was no public participation on non-agenda items at this meeting.

**3. Approval of Meeting Record – August 2, 2023**

**Motion was made** (Johnson/Merkel) to approve the meeting record of August 2, 2023.

**Motion passed** with Gallagher and Rymer-Burnett abstaining.

**4. Presentations**

None

**5. Discussion Items**

None

**6. Action Items**

**a. Unmet Transit Needs Reasonable to Meet Criteria**

Associate Planner Stevie Luther presented the proposed FY 24-25 Unmet Transit Needs (UTN) reasonable to meet definitions.

**Motion was made** (Chand/Johnson) to direct staff to amend the Unmet Transit Needs definitions to include additional performance measures and a minimum of two requests to consider an unmet transit need reasonable to meet and recommend that the HCAOG Board adopt the TDA Rules and Guidelines.

**Motion passed with Pratt voting No and Martinez abstaining.**

**b. SSTAC Membership Composition**

Associate Planner Stevie Luther presented proposed modifications to the SSTAC membership. Staff were directed to make edits to the bylaws and bring a draft back at a future SSTAC meeting.

**Motion was made** (Johnson/Pratt) to direct staff to advertise the position for Advocate for Transit Users with Disabilities Representative.

**Motion passed unanimously.**

**7. HCAOG Executive Director Report**

Executive Director Beth Burks shared that the final draft of the Transit Development Plan has been completed and will go to the October HCAOG Board meeting for adoption.

Associate Planner Stevie Luther shared the progress of Unmet Transit Needs hearings.

**8. SSTAC Member Reports**

Keenan Hilton announced he will be stepping down from his role with the SSTAC.

**Adjournment:** 2:42 p.m.