



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 4b**  
TAC Meeting  
March 7, 2024

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DATE: February 27, 2024  
TO: Technical Advisory Committee (TAC)  
FROM: Beth Burks, Executive Director  
SUBJECT: **TAC Advisory Membership**

## STAFF REPORT

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### Staff's Recommended Action:

Motion to be approved by consent:

“The TAC recommends moving the Bear River Band of the Rohnerville Rancheria, California Highway Patrol, and Blue Lake Rancheria from voting TAC members to advisory TAC members effective immediately.”

### **Staff Summary:**

At the August 3, 2023, Technical Advisory Committee (TAC) meeting members voted to recommend updating the TAC bylaws to include a policy which will allow members who miss more than three meetings per year to be moved from a voting member status to an advisory role, rather than losing membership. This will allow members the opportunity to remain involved in the TAC. It will also help the TAC more consistently reach a quorum at meetings. The Board adopted these changes on August 17, 2023.

The relevant section to the adopted bylaw is as follows:

### **4.03 - Voting Rights**

*Each member of the TAC shall be entitled to one vote only and may cast that vote on any issue submitted to a vote for the action of the TAC. Proxy voting and absentee voting shall not be permitted for any item brought before the TAC. Any member that misses more than 3 meetings in a calendar year may have voting rights removed and become advisory members by vote of the TAC. Once a member is an advisory member, they will no longer be counted towards the*

*quorum. Advisory members wanting to have voting rights reinstated may do so by requesting a vote of the TAC.*

Absences were reviewed by staff, and it was determined that the following TAC member agencies had missed more than three meetings held during the 2023 calendar year:

- California Highway Patrol – 7
- City of Fortuna (Transit Seat) – 7
- Blue Lake Rancheria – 9
- Bear River Band of the Rohnerville Rancheria – 10

Staff reached out to each of these agencies to provide notice that in order to retain voting rights they would need to attend the March TAC meeting to discuss their options.

Both Bear River Rancheria and the California Highway Patrol indicated that they were comfortable moving to an advisory role. Blue Lake Rancheria received the information and, at time of writing, have not responded.

The City of Fortuna wishes to retain the voting status of their transit seat and has named a new staff member, Kathy Rexford, as that representative, effective immediately.

Staff recommends moving Bear River Rancheria, California Highway Patrol, and Blue Lake Rancheria to advisory roles.