



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 6a**  
**SSTAC Meeting**  
**March 6, 2024**

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DATE: February 26, 2024  
TO: Social Services Transportation Advisory Council (SSTAC)  
FROM: Stephen Luther, Associate Planner  
SUBJECT: **Election of Officers**

## **STAFF REPORT**

### **Contents:**

- Staff's Recommended Action
- Staff Summary

### **Staff's Recommended Action:**

1. Introduce the item as an action item;
2. Receive public comment;
3. Discuss item and the presiding Chair calls for nominations.
4. Make a motion for elections:  
"I move that the SSTAC elect (Name) as Chair and (Name) as Vice-Chair."

### **Staff Summary:**

The SSTAC Chair and Vice-Chair positions are currently vacant. Per SSTAC bylaws, 6.02 - Election and Term of Office - The Officers of the SSTAC shall be elected for a one-year term and may be re-elected for a second one-year term. The Chair must have served six months on the SSTAC prior to the beginning of the term of office, which shall begin immediately upon election.

#### **6.05 - Chair**

The Chair shall preside at all meetings of the SSTAC and may sign all letters, reports, and other communications from the SSTAC. In addition, the Chair shall perform all duties incidental to the office and such other duties as may be prescribed by the SSTAC from time-to-time.

#### **6.06 - Vice-Chair**

It shall be the duty of the Vice-Chair to represent the Chair in assigned tasks and to substitute in the absence of the Chair. The Vice-Chair shall also perform such other duties as from time-to-time may be assigned by the Chair or the SSTAC.