



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 6c
SSTAC Meeting
March 6, 2024

DATE: February 26, 2024
TO: Social Services Transportation Advisory Council (SSTAC)
FROM: Stephen Luther, Associate Regional Planner
SUBJECT: **Revised SSTAC Bylaws**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Revised SSTAC Bylaws

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:
"I move that the SSTAC recommend the HCAOG Board approve revisions to the SSTAC Bylaws as discussed."

Staff Summary:

HCAOG staff is recommending revisions to the bylaws for the SSTAC to consider. The three changes to review include:

- Section 4.01–SSTAC Composition: Update language regarding “representative of potential transit users with a disability” (replacing the term “handicapped”).
- Section 4.05 Voting Rights: Adds the process for designating members as non-voting advisory members, instead of voting members, after they have a specified number of absences. Staff is recommending this revision to both allow members the opportunity to remain involved while also helping the SSTAC more consistently reach a quorum. The SSTAC should discuss and confirm the appropriate number of missed meetings in a year or consecutive meetings to initiate a member being moved to a non-voting advisory role.
- 5.01 - Regular Meetings: Updating the occurrence of regular meetings from every other month to once per quarter or as necessary. (The provision for special meetings (5.03) would remain unchanged.)