

**COUNTY OF HUMBOLDT
REPORT ON AUDIT OF THE
TRANSPORTATION DEVELOPMENT ACT FUNDS
(ARTICLES 4 AND 8)
FOR THE YEAR ENDED
June 30, 2023**

COUNTY OF HUMBOLDT

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Humboldt County Association
of Governments
611 I Street, Suite B
Eureka, CA 95501

Opinion

We have audited the accompanying financial statements of the Transportation Services Fund, and portions of the Road Fund and the Forest Resources and Recreation Fund of the County of Humboldt as of and for the years ended June 30, 2023 and 2022, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Transportation Services Fund, and portions of the Road Fund and the Forest Resources and Recreation Fund of the County of Humboldt as of June 30, 2023 and 2022 and the changes in financial position thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the the Audit of the Financial Statements section of our report. We are required to be independent of County of Humboldt, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Transportation Services Fund, and portions of the Road Fund and the Forest Resources and Recreation Fund and do not purport to, and do not present fairly the financial position of the County of Humboldt as of June 30, 2023 and 2022, the changes in its financial position, or, where applicable, its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Trinidad's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

As described in Note 4, the accompanying statement of revenues and expenditures of Section 99400(a), recorded in the Road Fund of the County of Humboldt for the year ended June 30, 2023 does not include a comparison with a formal budget, as required by accounting principles generally accepted in the United States of America.

Other Information

Our audit was also made for the purposes of determining compliance with the Transportation Development Act Sections 99234, 99400 (a), and 99260.7, the California Administrative Code and the rules and regulations of the Humboldt County Association of Governments. In our audit we performed to the extent applicable, the tasks contained in Sections 6666 and 6667 of the California Administrative Code.

In our opinion, except as discussed in Notes 5 and 9, the funds described above were expended in conformance with applicable laws, rules, and regulations of the Transportation Development Act and the allocation instructions of the Humboldt County Association of Governments.

Anderson, Lucas, Somerville, & Borges

January 4, 2024
Fortuna, California

COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS

COMPARATIVE BALANCE SHEET

Pertaining to Section 99234 of the Public Utilities Code
Recorded in the Transportation Services Fund

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Cash	\$ 5,201	\$ 5,201
Interest receivable	0	0
Accounts receivable	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>\$ 5,201</u>	<u>\$ 5,201</u>
LIABILITIES AND FUND BALANCE		
Accounts payable	\$ 0	\$ 0
Fund balance:		
Restricted:		
Bicycle & Trailways Program	<u>5,201</u>	<u>5,201</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 5,201</u>	<u>\$ 5,201</u>

See accompanying notes to financial statements.

COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS

COMPARATIVE BALANCE SHEET

Pertaining to Section 99234 of the Public Utilities Code
Recorded in the Forest Resources and Recreation Fund

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Cash	\$ 0	\$ 0
Interest receivable	0	0
TDA receivable	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>\$ 0</u>	<u>\$ 0</u>
LIABILITIES AND FUND BALANCE		
Accounts payable	\$ 0	\$ 0
Fund balance:		
Restricted:		
Bicycle & Trailways Program	<u>0</u>	<u>0</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 0</u>	<u>\$ 0</u>

See accompanying notes to financial statements.

COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS

COMPARATIVE BALANCE SHEET

Pertaining to Section 99400(a) of the Public Utilities Code
Recorded in the Road Fund

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Cash	\$ 0	\$ 0
TDA receivable	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>\$ 0</u>	<u>\$ 0</u>
LIABILITIES AND FUND BALANCE		
Accounts payable	\$ 0	\$ 0
Fund balance		
Restricted:		
Streets Program	<u>0</u>	<u>0</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 0</u>	<u>\$ 0</u>

See accompanying notes to financial statements.

COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS

COMPARATIVE BALANCE SHEET

Pertaining to Sections 99260(a) and 99260.7 of the Public Utilities Code
Recorded in the Transportation Services Fund

June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Cash	\$ 2,567	\$ 1,531
TDA receivable	<u>246,284</u>	<u>246,284</u>
TOTAL ASSETS	<u>\$248,851</u>	<u>\$247,815</u>
LIABILITIES AND FUND BALANCE		
Accounts payable	\$ 0	\$ 0
Deferred transit revenues	0	0
Fund balance		
Other	2,567	1,531
Restricted:		
Transportation Services Unmet Needs	<u>246,284</u>	<u>246,284</u>
Total Fund balance	<u>248,851</u>	<u>247,815</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$248,851</u>	<u>\$247,815</u>

See accompanying notes to financial statements.

**COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS**

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

**Pertaining to Section 99234 of the Public Utilities Code
Recorded in the Transportation Services Fund**

For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Variance	
	Budget	2023 Actual	Favorable (Unfavorable)	2022
REVENUES				
Intergovernmental:				
TDA Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Interest income	0	0	0	0
Other governmental agencies	0	0	0	0
Charges for current services	0	0	0	0
Donations and other	0	0	0	0
<u>Total</u>	\$ 0	\$ 0	\$ 0	\$ 0
 EXPENDITURES				
County Parks administration maintenance and capital outlay	\$ 0	\$ 0	\$ 0	\$ 0
Professional and special service	0	0	0	0
Project expenditures:				
Hammond Trail Bridge	0	0	0	0
Annie & Mary Trail	0	0	0	0
Humboldt Bay Trail	0	0	0	0
Expense transfers	0	0	0	0
<u>Total</u>	\$ 0	\$ 0	\$ 0	\$ 0
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0	\$ 0	\$ 0
 FUND BALANCE				
BEGINNING OF YEAR	5,201	5,201	0	5,201
 TRANSFER TO FOREST RESOURCES AND RECREATION FUND	0	0	0	0
 FUND BALANCE				
END OF YEAR	\$ 5,201	\$ 5,201	\$ 0	\$ 5,201

See accompanying notes to financial statements.

**COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS**

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

**Pertaining to Section 99234 of the Public Utilities Code
Recorded in the Forest Resources and Recreation Fund**

For the Year Ended June 30, 2023
with Comparative amounts for the Year Ended June 30, 2022

	<u>2023</u>	<u>2022</u>
REVENUES		
Intergovernmental:		
TDA Allocation	\$ 205,000	65,000
TDA Allocation - 2% Bike & Ped	<u> 0</u>	<u> 0</u>
<u>Total</u>	<u>\$ 205,000</u>	<u>\$ 65,000</u>
 EXPENDITURES		
County Parks administration maintenance and capital outlay (Note 4)	\$ <u>205,000</u>	<u>65,000</u>
<u>Total</u>	<u>\$ 205,000</u>	<u>\$ 65,000</u>
 EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES		
	\$ 0	\$ 0
 FUND BALANCE		
BEGINNING OF YEAR	0	0
PRIOR PERIOD ADJUSTMENT	<u> 0</u>	<u> 0</u>
FUND BALANCE END OF YEAR	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

See accompanying notes to financial statements.

COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

Pertaining to Section 99400(a) of the Public Utilities Code
Recorded in the Road Fund

For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	<u>2023</u>	<u>2022</u>
REVENUES		
Intergovernmental:		
TDA Allocation (Note 4)	\$ <u>821,571</u>	\$ <u>218,049</u>
<u>Total</u>	\$ <u>821,571</u>	\$ <u>218,049</u>
EXPENDITURES		
Road maintenance (Note 4)	\$ <u>821,571</u>	\$ <u>218,049</u>
<u>Total</u>	\$ <u>821,571</u>	\$ <u>218,049</u>
EXCESS OF REVENUES OVER EXPENDITURES	\$ 0	\$ 0
FUND BALANCE - BEGINNING OF YEAR	<u>0</u>	<u>0</u>
FUND BALANCE - END OF YEAR	<u><u>0</u></u>	<u><u>0</u></u>

See accompanying notes to financial statements.

**COUNTY OF HUMBOLDT
TRANSPORTATION DEVELOPMENT ACT FUNDS**

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

Pertaining to Sections 99260(a) and 99260.7 of the Public Utilities Code
Recorded in the Transportation Services Funds

For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Variance	
	Budget	2023 Actual	Favorable (Unfavorable)	2022
REVENUES				
Intergovernmental:				
TDA Allocations (99260a)	\$2,444,235	\$2,444,235	\$ 0	\$2,127,558
Other Income	<u>0</u>	<u>1,036</u>	<u>1,036</u>	<u>0</u>
Total	<u>\$2,444,235</u>	<u>\$2,445,271</u>	<u>\$ 1,036</u>	<u>\$2,127,558</u>
EXPENDITURES				
New Service Southern				
Humboldt	\$ 608,547	\$ 608,547	\$ 0	\$ 451,199
Adult Day Health Care	43,042	43,042	0	42,406
Humboldt Senior Resource				
Center	49,865	49,865	0	49,128
Dial-A-Ride/Lift				
Arcata/McKinleyville	69,108	69,108	0	65,765
Humboldt Transit Authority-				
Redwood Transit System	849,240	849,240	0	824,505
Transit Set-Aside	200,000	200,000	0	200,000
Eureka Transit Service-				
(Note 5)	254,964	254,964	0	241,672
Willow Creek Extension	260,469	260,469	0	252,883
Yurok Tribe	<u>109,000</u>	<u>109,000</u>	<u>0</u>	<u>0</u>
Total	<u>\$2,444,235</u>	<u>\$2,444,235</u>	<u>\$ 0</u>	<u>\$2,127,558</u>
EXCESS OF REVENUES OVER EXPENDITURES	\$ 0	\$ 1,036	\$ 1,036	\$ 0
FUND BALANCE - BEGINNING OF YEAR	<u>247,815</u>	<u>247,815</u>	<u>0</u>	<u>247,815</u>
FUND BALANCE - END OF YEAR	<u>\$ 247,815</u>	<u>\$ 248,851</u>	<u>\$ 1,036</u>	<u>\$ 247,815</u>

See accompanying notes to financial statements.

COUNTY OF HUMBOLDT

NOTES TO FINANCIAL STATEMENTS

For the Year Ended June 30, 2023

NOTE 1 - REPORTING ENTITY:

These financial statements consist only of the Transportation Services Fund and portions of the Road Fund and the Forest Resources and Recreation Fund of the County of Humboldt. These governmental-type Special Revenue Funds account for various transit and street-related activities provided in part by the County, and are financed with Transportation Development Act monies.

NOTE 2 - BASIS OF ACCOUNTING:

The Transportation Services Fund, Road Fund and Forest Resources and Recreation Fund are accounted for using the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period and expenditures are generally recognized when the related fund liabilities are incurred.

NOTE 3 - DESCRIPTION OF SERVICES:

Under Sections 99260(a) and 99260.7, the County of Humboldt, as a member of the Joint Powers Agency creating the Humboldt Transit Authority, contributes to the operation of the Redwood Transit System. The Redwood Transit System is a general public use transit system operated between the Cities of Trinidad and Scotia. Also, the County contracts with the Humboldt Transit Authority, the Humboldt Senior Resource Center, the Adult Day Health Care Center, and the Yurok Tribe for other transportation services. The contract with Humboldt Transit Authority provides for general public use and specialized transportation services for handicapped individuals in certain corridors in Humboldt County. In addition, the City of Eureka, viaa service provided by HTA, provides for the City to extend its public transit system into the County in those areas immediately adjacent to the City. The contracts with the Adult Day Health Care Center and Humboldt Senior Resource Center provide funding of transportation costs for the Humboldt Senior Resource Center and Mad River's Adult Day Health Care programs. The contract with the Yurok Tribe, new in the 2022-23 fiscal year (See Note 9) provides service in the Willow Creek, Hoopa Valley and Orleans areas.

If there are no unmet transit needs, and funds are available, the following uses are also allowed:

Under Sections 99234 and 99400(a) of the Transportation Development Act, the County of Humboldt claims and expends funds in order to provide the following services and programs:

1. Park maintenance and repair as part of the overall County trails program;
2. An ongoing road maintenance and repair program, partially funded with TDA monies.

COUNTY OF HUMBOLDT

NOTES TO FINANCIAL STATEMENTS

For the Year Ended June 30, 2023

NOTE 4 - BUDGET INFORMATION:

Transportation Development Act funds claimed and expended for road maintenance are a small part of the County's road maintenance program. Budget information was available only for the total road maintenance program and would not provide a meaningful comparison with actual TDA revenues and expenditures. Therefore, budget information is not presented for road maintenance revenues and expenditures.

Transportation Development Act funds claimed and expended for parks and trails are a small part of the County's overall Forest Resources and Recreation Fund activities. Budget information was available only for the total Forest Resources and Recreation Fund and would not provide a meaningful comparison with actual TDA revenues and expenditures. Therefore, budget information is not presented for park and trails revenues and expenditures.

NOTE 5 - TRANSIT CLAIMS - EUREKA TRANSIT SYSTEM:

The County's 2022-2023 and 2021-2022 claims for Transportation Development Act funds included claims for \$254,964 and \$241,672 respectively, for the County's share of the cost of operating the Eureka Transit System and the Eureka Dial-A-Ride Service. The subsidy, paid to the Humboldt Transit Authority, represents 13% for each fiscal year, of the estimated cost of operating the services plus or minus 13% of certain prior year's difference between estimated and actual operating costs. For 2022-2023 and 2021-2022 the claims were computed as follows:

	<u>2022-2023</u>	<u>2021-2022</u>
Estimated costs eligible for subsidy	\$1,961,262	\$1,859,015
Percent of County subsidy	13%	13%
County share of ETS and Dial-A-Ride	\$ 254,964	\$ 241,672
Adjustments:		
Estimated to actual amounts (Pending)	0	0
Amount claimed	\$ 254,964	\$ 241,672

COUNTY OF HUMBOLDT

NOTES TO FINANCIAL STATEMENTS

For the Year Ended June 30, 2023

NOTE 5 - TRANSIT CLAIMS - EUREKA TRANSIT SYSTEM: (Continued)

It has been sometime since the required annual reconciliations and adjustments have occurred. The difference between estimated and actual operating costs for the years ended June 30, 2015, through June 30, 2023 will need to be adjusted as part of the County of Humboldt's annual TDA claim for a future fiscal year.

NOTE 6 - FARE RECOVERY RATIOS:

As explained at Notes 1 and 8, the County of Humboldt claims their TDA transit funds under Article 4, Section 99260, even though they are not considered an operator under Section 99210 of the TDA code. The County contributes TDA transit funds for the ongoing operations of several different transit systems, including Humboldt Transit Authority, Redwood Transit System, and the Eureka Transit System. In all cases, however, the required Farebox Recovery Ratios are computed by the Operators. The County receives no information on fares, nor would it be proper or necessary to calculate such ratios, as the requirements of Section 6667 apply only to operators.

NOTE 7 - USE OF ESTIMATES:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ for those estimates.

NOTE 8 - STATEMENT OF CASH FLOWS:

As explained at Note 1, the Transportation Development Act activities of the County of Humboldt are accounted for in a Governmental-type fund. Even though the County claims their TDA transit funds under Article 4, Section 99260, they are not considered an operator as defined by Section 99210 of the TDA code, and thus do not report their transit activities in an Enterprise Fund. Thus, there is no requirement for a Statement of Cash Flows under current governmental accounting and reporting guidelines.

NOTE 9 - YUOK TRIBE TRANSIT SERVICES CONTRACT

This new contract, entered into on August 10, 2022, provides for certain transportation services in the eastern part of Humboldt County. Certain accounting and operational data, required under the contract terms, have not been provided to the County as of the date of the audit.