



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 4c
TAC Meeting
June 6, 2024

DATE: May 29, 2024
TO: Technical Advisory Committee (TAC)
FROM: Beth Burks, Executive Director
SUBJECT: **Fortuna Transit TAC Advisory Membership**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary

Staff's Recommended Action:

Motion to be approved by consent:

“The TAC will vote to move the Fortuna Transit position from a voting role to an advisory role effective immediately.”

Staff Summary:

At the August 3, 2023, Technical Advisory Committee (TAC) meeting members voted to recommend updating the TAC bylaws to include a policy which will allow members who miss more than three meetings per year to be moved from a voting member status to an advisory role, rather than losing membership. This will allow members the opportunity to remain involved in the TAC. It will also help the TAC more consistently reach a quorum at meetings. The Board adopted these changes on August 17, 2023.

The relevant section to the adopted bylaw is as follows:

4.03 - Voting Rights

Each member of the TAC shall be entitled to one vote only and may cast that vote on any issue submitted to a vote for the action of the TAC. Proxy voting and absentee voting shall not be permitted for any item brought before the TAC. Any member that misses more than 3 meetings in a calendar year may have voting rights removed and become advisory members by vote of the TAC. Once a member is an advisory member, they will no longer be counted towards the quorum. Advisory members wanting to have voting rights reinstated may do so by requesting a vote of the TAC.

Absences were previously reviewed by staff, and it was determined that the City of Fortuna (Transit Seat) had missed seven meetings held during the 2023 calendar year. Staff reached out to City of Fortuna representatives and while they originally wished to retain the voting status of their transit seat, they have been unable to provide a staff member who can consistently attend and participate in TAC meetings. At this time, they have requested that this position be moved to an advisory position until such a time that a staff member is recruited and able to consistently attend the TAC meeting.

Staff recommends the City of Fortuna Transit Seat be moved to an advisory role at this time.