



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 7b
TAC Meeting
September 5, 2024

DATE: August 28, 2024
TO: Technical Advisory Committee (TAC)
FROM: Stephen Luther, Associate Planner
SUBJECT: **Data Needs for Regional Zero Emission Vehicle Fleet Transition and Infrastructure Plan**

Contents:

- Staff Summary
- RFP Exhibit B Scope of Work

1. Introduce the item as a discussion item.
2. Allow staff to present the item.
3. Receive public comment.
4. Discuss item.

Working with the Ad hoc Carbon Reduction Program Committee, HCAOG received four (4) qualifying proposals for consultant services in response to the RFP for the Humboldt County Regional Zero Emission Fleet Transition and Infrastructure Plan.

Members of the Ad hoc Committee are currently scoring the proposals. The Ad hoc Committee will then review the scores and staff will take their recommendations to the HCAOG Board at the September Board meeting.

The proposed project tasks will require information from the Cities and County to complete the fleet analysis for each jurisdiction. Whichever Consultant is selected, information needs include fleet telematics with vehicle inventory and specifications such as vehicle make, model, year, date in service, current odometer readings, department assignment, average idling time, yearly maintenance cost, and replacement criteria. Fuel usage information will also be requested.

Facility information will also be needed to evaluate the priority sites that are to receive preliminary site designs. Information requested may include PG&E bills at sites, as-built drawings, electrical one-line drawings, and parking layout/vehicle flow.

We wanted to get ahead of this request for information now and let you know HCAOG will be formally requesting this information from the jurisdictions soon after entering into contract with a

selected consultant. The timely receipt of requested information, as well as the availability of fleet managers for short interviews, will be crucial to completing a robust study on schedule. For today's discussion we would like to receive feedback on the availability of this type of information and the amount of lead time needed to provide it. If there is information the fleet operators do not have, it would be helpful to know what the gaps are so we can strategize about how to accommodate that early in the process.