



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 6c
HCAOG Board Meeting
September 19, 2024

DATE: May 10, 2024
TO: HCAOG Policy Advisory Committee (PAC)
FROM: Beth Burks, Executive Director
SUBJECT: **Consultant Selection for Humboldt County Regional Zero Emission Fleet Transition and Infrastructure Plan**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- DKS proposal

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:
"I move for the PAC to recommend that the HCAOG Board direct the Executive Director to enter into contract negotiations with DKS Associates and sub-consultant Frontier Energy for the Humboldt County Regional Zero Emission Fleet Transition and Infrastructure Plan."

Staff Summary:

On May 16th, the HCAOG Board reviewed the proposed strategy for use of regional Carbon Reduction Program (CRP) CRP funds and authorized the use of \$300,000 for the Zero Emission Fleet Transition and Infrastructure Plan. This Plan was recommended by the HCAOG Technical Advisory Committee to aid in each jurisdiction complying with California's Advanced Clean Fleet Regulations.

HCAOG staff convened an ad hoc Carbon Reduction Program Committee made up of volunteers from the TAC to refine a scope of services for the plan that would meet each jurisdictions needs

including inventorying fleet facilities and making recommendations for infrastructure upgrades to accommodate fueling needs. In July 2024, HCAOG released a request for proposals and in response received four proposals from highly qualified firms.

HCAOG convened a scoring committee to evaluate the proposal. The top scoring response was submitted by DKS Associates with sub-consultant Frontier Energy. Together, the firms have completed similar fleet transition and infrastructure plans for more than 30 agencies. In particular, the scoring committee appreciated the related experience in rural counties and the excellent references provided by fleet managers in Nevada County and Shasta County.

The PAC is being asked to recommend that the HCAOG Board authorize the Executive Director to enter contract negotiations and execute contracts not to exceed \$300,000 total with DKS Associates.