



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 6b
SSTAC Meeting
October 4, 2023

DATE: September 26, 2023
TO: Social Services Transportation Advisory Council (SSTAC)
FROM: Stevie Luther, Associate Regional Planner
SUBJECT: **SSTAC Membership Composition**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- SSTAC Membership Roster 2023
- SSTAC Bylaws

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:
"I move that the SSTAC direct staff to advertise the position for the advocate of transit users with disabilities, and to direct staff to update the SSTAC bylaws as discussed."

Staff Summary:

The SSTAC is considering modifications to its membership. The attached roster highlights the statutorily required agencies/roles. The one position that is not currently filled is for an advocate for people with disabilities. Staff recommends we open a recruitment process to fill this position.

The remaining positions are not required to sit on the SSTAC. However, there is value in the presence of transit operators being at the table. HCAOG recently rewrote the Technical Advisory Committee bylaws to create a process in which members who do not regularly attend meetings may have their voting rights removed and become advisory members. As advisory members, they would not be counted towards the quorum. Similarly, for the SSTAC, the bylaws could be modified to allow operators and other at-large members to submit a written request to serve as an advisory member. If at-large members are considering stepping down from the SSTAC entirely, a resignation letter can be directed to the Chair. The bylaws could also be revised to change the meeting frequency from every other month to every April and August, with special meetings scheduled by the Chair (including at the request of staff) as needed.