



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 6b
HCAOG Board Meeting
January 16, 2025

DATE: January 9, 2025
TO: HCAOG Board of Directors
FROM: Debbie Egger, Interim Executive Director
SUBJECT: **FY 2024-25 Overall Work Program (OWP) & Budget Amendment #1A**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Budget Summary Review
- Budget Summary Spreadsheet
- Draft FY 2024-25 OWP & Budget Amendment #1A
- Resolution 25-01

Staff's Recommended Action:

Motion to be approved by consent:

“I move that the Board adopt Resolution 25-01 amending and restating Resolution 24-17 and Resolution 24-25 accepting previously approved amendments and current amendments to the FY 2024-25 OWP & Budget titled as Amendment #1A.”

Staff Summary:

Annually, Regional Transportation Planning Agencies are required to develop and submit an Overall Work Program (OWP). HCAOG's OWP & Budget outline regional transportation planning activities to be accomplished between July 1 and June 30 of the state fiscal year with a focus on its transportation goals and objectives. The OWP is intended to provide a comprehensive overview of transportation planning and regionally significant activities.

The California Department of Transportation (Caltrans) requests an amendment to the OWP if funding, schedules, work products, or other items change. When an amendment is submitted, Caltrans requires an Overall Work Program Amendment (OWPA) form be included showing correct funding.

It was brought to staff's attention that there was an error on the OWPA submitted for Amendment #1. Because of this error the first amendment was never approved by Caltrans which halted the submittal of Amendment #2. After meeting with Caltrans Regional Planning and Headquarters it was recommended that HCAOG resubmit a newly amended OWP listed as Amendment #1A. This amendment includes the updates that were previously approved by your Board in August and in December of 2024.

Amendment 1A also includes additional changes to the OWP. As your Board is aware, HCAOG staff has been successful in securing several grants which were already included in the (previously approved) OWP amendments. However, those budgets did not consistently track the full amount awarded for some grants. Including the total grant amounts awarded for all grants, rather than only showing the projected budgets to be spent this fiscal year, will allow for more efficient record keeping. For easy reference the Budget Summary Review has been included with this staff report and can be seen on pages 21-24 in the OWP.

The total budget is being revised from \$5,143,134 to \$6,623,597 an increase of \$1,480,463.