



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 4c**  
TAC Meeting  
April 4, 2024

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DATE: March 28, 2024  
TO: HCAOG Policy Advisory Committee (PAC)  
FROM: Beth Burks, Executive Director  
SUBJECT: **FY 2024-25 Overall Work Program (OWP) & Budget Final Draft**

### **STAFF REPORT**

#### **Contents:**

- Staff's Recommended Action
- Staff Summary
- Caltrans Comment Letter
- FY 2024-25 OWP & Budget

#### **Staff's Recommended Action:**

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:  
"The PAC recommends that the HCAOG Board approve the Overall Work Program & Budget for Fiscal Year 2024-25."

#### **Staff Summary:**

The OWP is a one-year scope of work and budget for Regional Transportation Planning Agency activities and funding sources to be accomplished between July 1 and June 30 of the state fiscal year. It is a statement of proposed work and estimated costs that tie specific available transportation planning funding sources to specific transportation planning activities. Other regional planning activities outside of HCAOG are identified in the *Information Element* of the OWP. By May 1 each year HCAOG must submit a final draft of the proposed OWP for the following Fiscal Year.

The TAC and HCAOG Board reviewed and commented on the draft OWP & Budget during the February cycle of meetings. The OWP was then submitted to Caltrans for their review and

comments (Caltrans letter enclosed). Staff reviewed comments received by Caltrans' and made changes as appropriate. All changes are marked in color throughout the OWP. There were no major revisions to the work elements, budget or subtasks based on Caltrans comments. The TAC is being asked to forward the final FY 2024-25 OWP to the HCOAG Board for approval.