



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

AGENDA ITEM 4b
TAC Meeting
April 4, 2024

DATE: March 27, 2024
TO: Technical Advisory Committee (TAC)
FROM: Beth Burks, Executive Director
SUBJECT: **FY 2023-24 Overall Work Program (OWP) & Budget Amendment #2**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Draft FY 2022-23 OWP & Budget Amendment #2

Staff's Recommended Action:

Motion to be approved by consent:

“The TAC recommends that the HCAOG Board approve the FY 2023-24 OWP & Budget Amendment #2.”

Staff Summary:

Annually, Regional Transportation Planning Agencies are required to develop and submit an Overall Work Program (OWP). HCAOG's OWP & Budget outline regional transportation planning activities to be accomplished between July 1 and June 30 of the state fiscal year with a focus on its transportation goals and objectives. The OWP is intended to provide a comprehensive overview of transportation planning and regionally significant activities. After adoption amendments are processed to account for changes in revenues, direct costs, division of staff hours between work elements, or added work elements.

At this time staff has prepared Fiscal Year 2023-24 OWP Amendment #2. All changes are included as redlined changes in the attached draft OWP Amendment 2. Highlights include:

- Reduce revenue sources from REAP 2.0 and the Sustainable Communities Planning Grant: WE 20 Vibrant Neighborhoods. In both cases we did not have notice to proceed when originally projected and we have spent less staff hours than expected. We are not actively working on the Vibrant Neighborhoods grant and are still waiting for a notice to proceed on the REAP 2.0 grant.

- Similarly, largely due to changes in grant timing we moved staff hours between work elements.
- Made changes to direct costs based on anticipated need through the end of the Fiscal Year. Many direct costs were reduced. Other direct cost changes include:
 - Direct cost and revenue for WE: 17 TIRCP/HTA were increased to cover marketing consulting costs which will pass through HACOOG.
 - In WE 2 we included direct cost to cover a road striping analysis tool that can be loaned throughout the region

The total HCAOG budget is being revised from \$2,109,111 to **\$2,127,257** an increase of \$18,146.