



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

**Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies**

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AGENDA ITEM 6a

TAC Meeting

October 7, 2021

DATE: September 28, 2021
TO: Technical Advisory Committee (TAC)
FROM: Debbie Egger, Fiscal Administrative Officer
SUBJECT: **FY 2021-22 Overall Work Program (OWP) & Budget Amendment #1**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Draft FY 2021-22 OWP & Budget Amendment #1

Staff's Recommended Action:

Motion to be approved by consent:

“The TAC recommends the HCAOG Board consider approving the proposed amendments to the FY 2021-22 OWP & Budget.”

Staff Summary:

Annually, Regional Transportation Planning Agencies are required to develop and submit an Overall Work Program (OWP). HCAOG's OWP & Budget outline regional transportation planning activities to be accomplished between July 1 and June 30 of the state fiscal year with a focus on its transportation goals and objectives. The OWP is intended to provide a comprehensive overview of transportation planning and regionally significant activities.

An amendment to the OWP is necessary to include the actual carryover funds from FY 2020-21.

The budget changes are as follows:

- RPA total = \$342,492 (Allocated \$337,000 + \$5,492 carryover)
- RPA Grant = \$85,888 (Allocated \$60,000 + \$25,888 carryover)
- PPM total = \$225,858 (Allocated \$100,000 + \$125,858 carryover)
- LTF total = \$511,074 (Allocated \$450,000 + \$61,074 carryover)
- REAP = \$746,906 (Allocated \$722,906 + \$24,000 carryover)
- CRRSAA = \$33,000

Changes to the OWP, marked in color for easy reference, include moving funds between work elements to ensure completion of tasks listed in each work element.

Three significant changes include: 1) the addition of CRRSAA funds (Coronavirus Response and Relief Supplemental Appropriations Act of 2021). Through the TACs recommendation the Board approved the allocation of \$33,000 to help fund WE 15 Pavement Management System Update. 2) The addition of WE 17: Humboldt Bicycle & Trails Map and App. This work element was not completed during fiscal year 2020-21 and is scheduled to be completed before the end of October. LTF carryover funds are being used to complete this project. 3) Addition of WE 13 Transit Development Plan (TDP) Update. The TDP covers a five-year period with the updated Plan covering FYs 2021/22 through FY 2026/27. Staff will begin the process during the 2021-22 fiscal year.

The updated Budget Summary Table and Budget Summary Review can be found in the OWP on pages 17 and 18. The total budget is being revised from \$2,228,906 to **\$2,438,217**, an increase of \$209,311.